

**BERKS CAREER & TECHNOLOGY CENTER**  
**Official Proceedings of the Joint Operating Committee**  
**May 22, 2019**

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**AGENDA ITEM III**  
**JOC Meeting 6/26/2019**

**CALL TO ORDER**

The regular meeting of the Joint Operating Committee was held at the East Campus of the Berks Career and Technology Center in Oley, PA on Wednesday, May 22, 2019. The meeting was called to order by Chairperson Manbeck at 7:30 PM.

**ATTENDANCE**

**Present:** Mr. Bryan Rothermel, Mr. William Carl, Dr. Sharon McLendon, Mr. Gary Reinert, Mr. Charles Shurr, Ms. Caryn Friedlander, Mr. Andrew Raugh, Mr. Robert Heckman, Dr. Jay Melvin, Ms. Christine Osborn, Mr. Walter Saylor, Mr. Edward Case, and Mr. Oscar Manbeck

**Absent:** Mr. David Lewis, Mr. John Tomasi, Mr. Michael Wolfe, Mr. Christopher McCaffrey

**Staff:** Dr. James Kraft, Mr. John Reedy, Mr. Kyle Follweiler, Mr Ken Kryder, Dr. Michael Stauffer, Mr. Christian Hansen, Dr. Jill Hackman, Ms. Michalene Berg and Ms. Wendy Sigourney

**Solicitor:** Mr. Jim Mancuso, Esq.

**Press:** None

**Guests:** Ms. Barbara Steiner- Lawley, Ms. Stacey Campbell, Ms. Beth Ireland, Ms. Liz Heffner, Ms. Melissa Yoder, Mr. Clark Hammond, Mr. Pete Hoffman, Mr. Ken James, Mr. Chris Nappi, Ms. Denise Paulson, Ms. Maureen Longenecker, Mr. Chuck Stricker, Mr. Alan Blackburn, Ms. Therese Matthews, Mr. John Mack, Ms. Tracey Sholl, Ms. Tiffany Greene

**PLEDGE OF ALLEGIANCE**

The meeting began with the Pledge of Allegiance to the Flag.

**CTSO STUDENT ACHIEVEMENT RECOGNITION**

Dr. Kraft and Chairperson Manbeck congratulated and welcomed the students, their parents, friends, advisors, administration and teachers to the JOC Achievement Recognition Program.

The JOC recognized students for their achievements at their State Career and Technical Student Organization (CTSO) competitions and other State equivalent competitions. Certificates of Recognition were presented to all state winners.

Dr. Kraft announced the four (4) recipients of the JOC Scholarship for Excellence Award. The recipients were: Andrew O'Donohue, Christopher Ackerman, Allison Hoch and Austin Wentzel. They were each presented with a certificate and a \$500.00 scholarship.

The recognition of the CTSO student winners concluded with Chairperson Manbeck expressing gratitude to the parents, advisors and instructors for their support and

extended best wishes for success to the students participating in the upcoming national competitions.

Chairperson Manbeck called for a brief recess at 8:05 p.m. The meeting reconvened at 8:10 p.m.

### **EXECUTIVE SESSION**

Chairperson Manbeck announced an Executive Session to discuss several matters. The first matter was presented by Ray Jenkins on Act 44 Safety and Security. The other matters were personnel related items.

### **REPORT OF THE NOMINATING COMMITTEE FOR THE OFFICE OF TREASURER**

Mr. Mancuso called for the report of the nominating committee for the office of treasurer.

On behalf of the nominating committee, Mr. Heckman recommended Mr. Gary Reinert to be re-elected as the treasurer of the JOC for the 2019-2020 Fiscal Year.

### **NOMINATIONS CLOSED FOR THE OFFICE OF TREASURER**

Mr. Mancuso requested nominations from the floor for the office of treasurer. There being none, a motion was made by Mr. Heckman and seconded by Ms. Osborn to close the nominations for the office of treasurer.

- **Upon roll call, the vote was recorded as follows: Yeas:** Rothermel, Carl, McLendon, Reinert, Friedlander, Raugh, Shurr, Saylor, Heckman, Melvin, Osborn, Case, and Manbeck. **Nays:** None. **Abstained:** None. **Motion carried.**

### **ELECTION OF TREASURER**

A motion was made by Mr. Carl and seconded by Dr. Melvin to have the secretary cast a unanimous ballot to re-elect Mr. Gary Reinert as treasurer for a one-year term from July 1, 2019 through June 30, 2020.

- **Upon roll call, the vote was recorded as follows: Yeas:** Rothermel, Carl, McLendon, Reinert, Friedlander, Raugh, Shurr, Saylor, Heckman, Melvin, Osborn, Case, and Manbeck. **Nays:** None. **Abstained:** None. **Motion carried.**

### **STIPENDS FOR TREASURER AND SECRETARY**

A motion was made by Dr. Melvin and seconded by Mr. Carl to set stipends for the Secretary and Treasurer for the 2019-2020 fiscal year at \$1,000 each effective July 1, 2018, and to donate the stipend to the JOC Scholarship for Excellence Award Fund for student scholarships.

- **Upon roll call, the vote was recorded as follows: Yeas:** Rothermel, Carl, McLendon, Reinert, Friedlander, Raugh, Shurr, Saylor, Heckman, Melvin, Case, and Manbeck. **Nays:** None. **Abstained:** Osborn **Motion carried.**

### **RECEIPT OF BIDS**

Bids for surplus equipment were received on May 20, 2019.

**APPROVAL OF MINUTES**

**A motion** was made by Mr. Carl and seconded by Mr. Case to approve the meeting minutes of April 24, 2019 as presented.

- **Yeas:** Thirteen. **Nays:** None. **Abstained:** None. **Motion carried.**

**RATIFICATION AND APPROVAL OF BILLS**

**A motion** was made by Mr. Reinert and seconded by Dr. Melvin to approve the bills as presented.

- **Upon roll call, the vote was recorded as follows: Yeas:** Rothermel, Carl, McLendon, Reinert, Friedlander, Raugh, Shurr, Saylor, Heckman, Melvin, Osborn, Case, and Manbeck. **Nays:** None. **Abstained:** None. **Motion carried.**

**ACCEPTANCE OF FINANCIAL REPORTS**

**A motion** was made by Mr. Reinert and seconded by Mr. Carl to approve the Financial Reports of the BCTC General Fund, Capital Reserve Fund, Activity Fund, and Cafeteria Fund as presented.

- **Upon roll call, the vote was recorded as follows: Yeas:** Rothermel, Carl, McLendon, Reinert, Friedlander, Raugh, Shurr, Saylor, Heckman, Melvin, Osborn, Case, and Manbeck. **Nays:** None. **Abstained:** None. **Motion carried.**

**INVESTMENT OF FUNDS**

None

**COMMUNICATIONS**

- Communication received on May 1, 2019 from Henry G. Cram, Ed.D, President of Middle States Association (MSA) has approved the substantive changes; Discontinue Programs (Electronic Engineering Technology Program & Health Related Technology Program); Add Program (Sports Medicine & Rehabilitative Aide (SMaRT)); Change in CIP Code Communications Media Program (new code 50.0602 – previous code 10.9999).
- Communication received on May 3, 2019 from Dr. Jill Hackman, BCIU Executive Director, thanking BCTC for great job celebrating BCTC's 50<sup>th</sup> year.
- Communication received on May 3, 2019 from Neil R. Weaver, informing BCTC that the Department of Community and Economic Development (DCED) has approved funding up to \$200,000 under the PA Manufacturing Training-to-Career Grant Program.
- Communication received on May 13, 2019 from Mr. David E. Mumford of U.S. Department of Education that BCTC meets the minimum requirements of institutional eligibility for 34 CFR Parts 600 and 668 (Recertification of the ability to offer Financial Aid).

**ANYONE WISHING TO ADDRESS AGENDA ITEMS**

Ms. Stacey Campbell asked to speak and asked that we consider the following when voting for the motion to change Graphic Imaging Technology from full-time to part-time status. Ms. Campbell was speaking on behalf of a group of teachers that were present to support Ms. Jess Werner.

- We believe that Jess Werner was not given the chance to improve the enrollment therefore we would have appreciated the opportunity to make improvements. She was not informed that it would be the teacher's responsibility to promote the program until after recruitment season ended.
- We would have appreciated the opportunity to combine students in Advertising, Art & Design and Graphic Imaging as we have done for similarly low enrolled programs in the past.
- We would have appreciated the opportunity to utilize Jess Werner's expertise in other areas instead of dismissing her.

Ms. Beth Ireland also contributed on Ms. Werner's behalf. She is concerned that her AM students will now not have the opportunity to receive the curriculum that she currently offers (lab safety, industry standard math, major printing processes, pantone & CMYK color theory, etc.) which are fundamental components of graphic design. These are on the NOCTI test as well.

Ms. Ireland believes that the two programs go hand in hand and are deficient without the other. She also stated that she and Ms. Werner had been communicating on how to revamp the programs to include a curriculum that explores both programs. She thanked the JOC for their consideration for remaining open to Ms. Werner working full days.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

**A motion** was made by Mr. Heckman and seconded by Mr. Carl Consideration to approve the first reading of the following Berks Career and Technology Center policy:

- Admissions Policy #201

➤ **Yeas:** Thirteen. **Nays:** None. **Abstained:** None. **Motion carried.**

### **BCTC REPORT (FOR INFORMATION ONLY)**

#### **AGENDA ITEMS AND/OR CHANGES**

None

### **CAMPUS/PROGRAM UPDATES**

Dr. Kraft shared that the 50<sup>th</sup> Anniversary Celebration, held in April, was success due to the fact so many of our staff and faculty worked hard and supported the event. Mr. Dave Lewis, our board member won the Corvette. BCTC also held a VIP brunch that included many people who have made an impact over our 50-year history. BCTC are holding the Senior Recognition ceremony on Tuesday, May 28 at Kutztown University at 6:30 pm. It will be our first East and West Campus combined celebration and the 50<sup>th</sup> graduating class.

Mr. Stauffer provided an update about the STEAM Camp. It will be held for the fourth year at the West Campus. Currently, BCTC has 72 registered and we are confident that we will reach our target goal for participation by the end of the week. The 7<sup>th</sup> and 8<sup>th</sup>

grade students will be routed for the week through several different programs to experience what BCTC can offer.

Mr. Kryder talked about our Co-Op program. Our faculty has been very successful in training and preparing our Seniors to venture into the workplace. There are currently 66 students signed up for Co-Op job placement, two non-traditional placements and two paid internships which doesn't include the 15 – 20 ECE positions. 45 students have been selected to apply for a summer internship with a scholarship, funded by local donors. Dr. Kraft thanked Mr. Phil Harris for his hard work in securing these positions for our students. Our administrative staff will help visit employers over the summer to support Mr. Harris.

Mr. Reedy highlighted some grants that BCTC has received. We have been very fortunate in the grants that we have secured. For more information on the actual grant amounts or purposed, you can refer to the information on Dr. Kraft's 2018-2019 Accomplishments document.

BCTC will be holding a Groundbreaking Ceremony for our new Welding and Metal Fabrication Center on June 3, at 3:00 pm at the West Campus. We will have a short program and a cake to celebrate.

#### **IMPORTANT DATES**

- Senior Recognition Ceremony (East & West Campuses), May 28, 2019 – Kutztown University at 6:30 pm.
- Last Student Day – June 6, 2019
- Last Teacher Day – June 7, 2019
- SkillsUSA National Leadership Conference in Louisville, KY on June 24-28, 2019
- HOSA National Leadership Conference in Orlando, FL on June 18-23, 2019
- Joint Operating Committee Meeting – West Campus – June 26, 2019
- FCCLA National Leadership Conference in Anaheim, CA on June 30 - July 4, 2019

#### **STUDENT HONORS**

- American Welding Society (AWS) Reading Section Competition

#### **COMMITTEE REPORTS**

##### **FINANCE COMMITTEE**

**A motion** was made by Mr. Carl and seconded by Dr. Melvin to approve the 2019-2020 General Fund Operating Budget for the Berks Career and Technology Center in the amount of \$18,783,742.

- **Upon roll call, the vote was recorded as follows: Yeas:** Boyer, Rothermel, Carl, Wolfe, McLendon, Reinert, Friedlander, Raugh, Heckman, Dr. Jay Melvin, Ms. Christine Osborn, Mr. Edward Case, Mr. Christopher McCaffrey and Mr. Oscar Manbeck. **Nays:** None. **Abstained:** None. **Motion carried.**

The 2017-2018 Student Quota Report was provided for information only.

**A motion** was made by Mr. Carl and seconded by Dr. Melvin to approve the daytime adult tuition rate effective July 1, 2019 from \$8.60 to \$8.77 per hour.

- **Upon roll call, the vote was recorded as follows: Yeas:** Rothermel, Carl, McLendon, Reinert, Friedlander, Raugh, Shurr, Saylor, Heckman, Melvin, Osborn, Case, and Manbeck. **Nays:** None. **Abstained:** None. **Motion carried.**

**A motion** was made by Mr. Reinert and seconded by Mr. Heckman to approve the authorization of the appropriate officers to execute the Bus Transportation MOU, with Berks Career & Technology Center Education Support Professional Association, to increase the amount of performance incentives as per the attached document.

- **Upon roll call, the vote was recorded as follows: Yeas:** Rothermel, Carl, McLendon, Reinert, Friedlander, Raugh, Shurr, Saylor, Heckman, Melvin, Osborn, Case, and Manbeck. **Nays:** None. **Abstained:** None. **Motion carried.**

#### **BUILDING/INSURANCE COMMITTEE**

**A motion** was made by Mr. Raugh and seconded by Dr. Melvin to approve the plans for the Student Built House planned to begin construction on Lot #20 in the Summer of 2019.

- **Upon roll call, the vote was recorded as follows: Yeas:** Rothermel, Carl, McLendon, Reinert, Friedlander, Raugh, Shurr, Saylor, Heckman, Melvin, Osborn, Case, and Manbeck. **Nays:** None. **Abstained:** None. **Motion carried.**

At this point Ms. Osborn requested an Executive Committee meeting for clarification.

#### **PROGRAM/PERSONNEL COMMITTEE**

Ms. Friedlander reported the Program/Personnel Committee met Wednesday, May 22, 2019 to discuss the 2018-2019 personnel matters.

**A motion** was made by Ms. Friedlander and seconded by Dr. Melvin to approve the following Resolution:

- Resolved, based on the recommendation of the Executive Director and Superintendent of Record, the Board of Directors hereby approves the following curtailment of the education program by reducing the BCTC West Campus - Graphic Imaging Technology (GIT) program from full-time to part-time based on a reduction in class and/or course enrollment.

The Administration is directed to notify PDE as per the statute and to determine, in accordance with the provisions of the Pennsylvania Public School Code, which professional employees will be furloughed based upon this curtailment of the education program.

- **Upon roll call, the vote was recorded as follows: Yeas:** Rothermel, McLendon, Reinert, Friedlander, Raugh, Shurr, Saylor, Heckman, Melvin, Osborn, and Manbeck. **Nays:** Case and Carl **Abstained:** None. **Motion carried.**

**A motion** was made by Ms. Friedlander and seconded by Dr. Melvin to approve the following:

- Placement of the Horticulture program (CIP #01.0601) on Probationary Status – First year

- Placement of the Precision Machining Technologies program (CIP #48.0501) – Continued Probation
  - Placement of the Graphic Imaging Technology program – Continued Probation
  - Local program title change for Graphic Imaging Technology to Printing Production Technology. (CIP #10.0399)
  - Medical Health program (CIP #51.0899) from part-time to full-time.
  - The Teacher Academy with Reading Area Community College for students enrolled in Early Childhood Education (CIP #19.0708)
- **Upon roll call, the vote was recorded as follows: Yeas:** Rothermel, Carl, McLendon, Reinert, Friedlander, Raugh, Shurr, Saylor, Heckman, Melvin, Osborn, Case, and Manbeck. **Nays:** None. **Abstained:** None. **Motion carried.**

**A motion** was made by Mr. Carl and seconded by Mr. Wolfe to approve the following BCTC Program Change for the 2020-2021 school year as presented.

- The advertisement to offer a Heavy Equipment Operator program at the East Campus.
- **Upon roll call, the vote was recorded as follows: Yeas:** Rothermel, Carl, McLendon, Reinert, Friedlander, Raugh, Shurr, Saylor, Heckman, Melvin, Osborn, Case, and Manbeck. **Nays:** None. **Abstained:** None. **Motion carried.**

### NEGOTIATIONS COMMITTEE

Mr. Reinert reported on the “Meet and Discuss” with the Negotiations Committee & the BCEA on April 24, 2019.

He also shared there will be a meeting held in the restaurant on May 22, 2019 immediately following the JOC meeting.

### OTHER COMMITTEES (FOR INFORMATION ONLY)

A summary of the May 21, 2019 Professional Advisory Committee (PAC) meeting was provided for information only.

### PERSONNEL MATTERS

**A motion** was made by Ms. Friedlander and seconded by Mr. Heckman to approve the following:

#### **Resignations**

##### General Fund

- **Roberto B. Correias**- CDL Site Coordinator, West Campus. Reason: Personal. Effective date: April 26, 2019.
- **Maureen B. Longenecker** – Instructional Coach, East/West Campuses. Reason: Retirement. Effective date: June 28, 2019.
- Rescind the following action that was JOC Board approved on April 24, 2019: **Debra A. Steranko** – Part-time Instructional Assistant, West Campus. Reason: obtained other employment. Effective date: April 26, 2019.
- **Kenneth D. James** – Drafting Design Technology Instructor, West Campus. Reason: accepted another position. Effective date: August 19, 2019.

#### **Employment Ratifications**

##### Continuing Education Fund

- **Christi F. Floriani** - CDL Instructor/Examiner, West Campus.  
Recommended salary: as per the 2018-2019 school year approved rate.  
Effective date: May 22, 2019 through the end of the 2018-2019 fiscal year.

### Add Other Earnings Approvals

#### General Fund

- **Wendy K. Sigourney** – Executive Assistant, West Campus. Add other earnings for JOC and Authority Committee Recording Secretary.  
Recommended salary: Stipend of \$150.00/meeting. Effective date: 2019-2020 fiscal year.
- **Brianna E. Wendling** – BCTC Marketing Co-Op Student, West Campus. Add other earnings for Marketing Department summer Intern.  
Recommended salary: \$10.00/hour. Effective date: June 10, 2019 concluding on or around August 25, 2019.
- **Kelly E. Piccioni** – Horticulture Instructor, East Campus. Add other earnings for aquaponics/hybrid curriculum with middle school lessons.  
Recommended salary: \$25.00/hour not to exceed 20 hours. Effective date: June 10, 2019 concluding on or around August 25, 2019.
- **Jessica A. Werner** – Graphic Imaging Technology Instructor, West Campus. Add other earnings for production duties. Recommended salary: \$25.00/hour. Effective date: July 1, 2019 through June 30, 2020 not to exceed 200 hours.
- **Elizabeth S. Heffner** – Campus Counselor, West Campus. Add other earnings for student services work. Recommended salary: \$25.00/hour. Effective date: June 10, 2019 concluding on or around September 27, 2019 not to exceed a total of 21 hours.
- **Philip F. Harris** – Work-Based Education Coordinator, East/West Campuses. Add five (5) additional contracted days during the summer for managing Work-Based Education responsibilities. Recommended salary: per diem rate. Effective date: June 10, 2019 concluding on or around August 25, 2019.
- Add other earnings for additional contracted days during the summer for managing Educational Facilitator responsibilities. Recommended salary: per diem rate. Effective date: June 10, 2019 concluding on or around August 25, 2019.
  - **John C. Forry** - Educational Facilitator, West Campus. Ten (10) days.
  - **Heather L. Wargo** - Educational Facilitator, East Campus. Ten (10) days
- Add other earnings for special summer projects for student documentation and clerical duties. Recommended salary: \$10.00/hour. Effective date: June 10, 2019 concluding on or around August 25, 2019 not to exceed a cumulative total of 120 hours.
  - **Nicole E. Ragab** - Instructional Assistant, West Campus.
  - **Katherine A. Reimert** - Instructional Assistant, West Campus.
  - **Denise Gribb** - Instructional Assistant, East Campus.
  - **Lori Mahon** - Instructional Assistant, East Campus.
  - **Karen Manwiller** - Instructional Assistant, East Campus.
  - **Barbara Steiner-Lawley** - Instructional Assistant, East Campus.

- Add other earnings for food service summer hours. Recommended salary: as per the JOC approved hourly rate. Effective date: July 1, 2019 concluding on or around August 25, 2019 not to exceed a cumulative total of 100 hours.
  - **Amy N. Barrett** - Head Cook, East Campus.
  - **Anthony L. Garcia** - Cafeteria Worker, West Campus.
  - **Agnes A. Gelsinger** - Cafeteria Worker, West Campus.
  - **Julianna R. Hildenband** - Cafeteria Worker, West Campus.
  - **Cathy L. Jamison** - Cafeteria Worker, East Campus.
  - **Brian E. Keeney** - Cafeteria Worker, West Campus.
  - **Patricia A. Keeney** - Head Cashier/Cook Assistant, East Campus.
  - **Linda L. Sychterz** - Head Cook, West Campus.
  - **Susan A. Tibbetts** - Cafeteria Worker, West Campus.
  - **Travis V. Swoyer** - Head Cashier/Cook Assistant, East Campus.
- Add other earnings for summer driving duties/mail run. Recommended salary: as per the JOC approved hourly rate. Effective date: June 10, 2019 concluding on or around August 25, 2019 not to exceed a cumulative total of 150 hours.
  - **Louis A. Krause** - Driver.
  - **Jeffrey W. Royles** - Driver
- Add other earnings for summer bus cleaning and touch-up painting. Recommended salary: \$11.50/hour. Effective date: June 10, 2019 concluding on or around August 25, 2019 not to exceed a cumulative total of 300 hours.
  - **Carol I. Forbes** - Instructional Assistant, West Campus.
  - **Linda A. Keller** - Instructional Assistant, East Campus.
  - **Sandra L. Schlessman** - Instructional Assistant, West Campus.
  - **Susan A. Tibbetts** - Cafeteria Worker, West Campus.
  - **Bonita J. Walker** - Instructional Assistant, East Campus.
- Add other earnings for custodial work. Recommended salary: \$11.50/hour. Effective date: June 10, 2019 concluding on or around August 25, 2019 not to exceed a cumulative total of 500 hours.
  - **Carol I. Forbes** - Instructional Assistant, West Campus.
  - **Linda A. Keller** - Instructional Assistant, East Campus.
  - **Sandra L. Schlessman** - Instructional Assistant, West Campus.
  - **Susan A. Tibbetts** - Cafeteria Worker, West Campus.
  - **Bonita J. Walker** - Instructional Assistant, East Campus.
- Add other earnings for lab reconfiguration. Recommended salary: \$25.00/hour. Effective date: June 10, 2019 concluding on or around September 27, 2019 not to exceed a cumulative total of 200 hours.
  - **Kathy L. Bailey** - Health Occupations Instructor, West Campus.
  - **Alexa M. Breslin** - Health Occupations Instructor, West Campus.
  - **Tiffany L. Greene** - Business Management and Entrepreneurship Instructor, West Campus.
  - **Therese M. Matthew** - Health Occupations Instructor, West Campus.
  - **Denise E. Paulson** - IT - Programming Instructor, West Campus.

- **Upon roll call, the vote was recorded as follows: Yeas:** Rothermel, McLendon, Reinert, Friedlander, Raugh, Shurr, Saylor, Heckman, Melvin, Osborn, Case, and Manbeck. **Nays:** None. **Abstained:** Carl. **Motion carried.**

#### **OTHER MATTERS FOR CONSIDERATION**

**A motion** was made by Dr. Melvin and seconded by Mr. Carl to approve the following:

- Approve the BCTC 2019 – 2020 Textbook and Reference Book Listing.
- Approve the high bids related to the disposal of surplus equipment as presented.
- Ratify contracts to vendors for custodial supplies per the Berks County Joint Purchasing Bid Award dated May 7, 2019 for July 1, 2019 – April 30, 2020.
- Approve Dr. James Kraft, Executive Director to attend the Association for Career & Technical Education (ACTE) conference in Anaheim, CA on December 4-7, 2019 not to exceed a cost of \$3,290.
- Approve Tiffany Greene to attend the 2019 National Teachers Conference in Greenvale, NY on July 8 – 11, 2019 not to exceed a cost of \$1000.
- Approve Karla Gibson to attend the FCCLA National Leadership Conference with five students in Anaheim, CA on Jun 29 – July 5, 2019 not to exceed a cost of \$2,263.
- Approve Jessica Werner & Chris Nappi to attend the SkillsUSA National Leadership Conference with seven students in Louisville, KY on June 24 – 29, 2019 not to exceed a cost of \$1.645.
- Approve John Reedy and Dale Roberts to visit Lincoln Electric Headquarters to evaluate Welding equipment for the new building in Cleveland, OH on June 6 – 7, 2019 not to exceed a cost of \$750.
- Approve the STEAM Camp budget for June 2019 and June 2020.
- Approve John Reedy as the Management Representative for a two-year term to the board of Berks County Schools Health Insurance Consortium effective July 1, 2019 through June 30, 2021.

- **Upon roll call, the vote was recorded as follows: Yeas:** Rothermel, Carl, McLendon, Reinert, Friedlander, Raugh, Shurr, Saylor, Heckman, Melvin, Osborn, Case, and Manbeck. **Nays:** None. **Abstained:** None. **Motion carried.**

#### **PERSONS DESIRING TO BE HEARD**

Dr. Hackman thanked BCTC for their support in attending the County Wide Board Convention. There were 200 participants which was the largest in attendance thus far. She thanked Dr. Looney and our K – 12 partners for their participation and taking time to attend.

#### **ADJOURNMENT**

**A motion** was made by Mr. Carl and seconded by Ms. Osborn to adjourn the meeting at 9:35 PM.

**Yeas:** Thirteen. **Nays:** None. **Motion carried.**

Approved \_\_\_\_\_ 2019

Christine Osborn, JOC Secretary  
per Wendy Sigourney, Recording Secretary