



Authorization for School Medication Administration

Dear Parent/Guardian:

Our staff is willing to cooperate with parents/guardians and physicians if a student must take medication during school hours. To prevent a possible error in giving medication and to protect your son or daughter as well as the other students, please note the following guidelines:

- This Authorization for School Medication Administration must be completed and returned to the school if your son or daughter must receive over-the-counter or prescription medication during school hours. *Physician's signature is required for prescription medications.
- Medication to be administered in school shall be given to the nurse.
- Send over-the-counter medications in original containers. For prescription medications send only current medicine containers to school that are properly labeled by a physician or pharmacist including the information requested below. **Do not send unlabeled bottles to school.**
- It is the responsibility of the student to report to the Health Room for medication at the time the medication is to be taken.
- Any changes concerning the medication must be reported to the nurse immediately.

If you have any questions, please feel free to contact the nurse. Thank you

I give my permission for the Berks Career & Technology Center nurse or designee to give the following medication to my child and relieve the school and its employees of any and all liability as a result of this request. The Berks Career & Technology Center is not responsible for ensuring the medication is taken or for the benefits or consequences of the medication.

Name of Student: _____

Name of Medication: _____

Dosage of Medication: _____

Time Medication to be taken: _____

Length of time prescribed: _____

Diagnosis or reason needed: _____

Side Effects of Medication: _____

Emergency Response: _____

Parent/Guardian's Signature: _____ Date: _____

Name of Prescribing Physician: _____

*Physician's Signature: _____ Date: _____

*Physician's Signature required for prescription medications.