

Student Name: \_\_\_\_\_ District: \_\_\_\_\_



Skill Alignment Chart  
Graphic communications – CIP Code: 10.0399

BCTC West Campus

Program Highlights	Notes
<p><b>Program Safety &amp; Physical Considerations</b></p> <ul style="list-style-type: none"><li>• Complete an OSHA 10 hour general industry or construction industry safety training during 1<sup>st</sup> year</li><li>• A focus on safety around moving equipment</li><li>• Color vision</li><li>• Depth perception</li><li>• Demonstrate manual dexterity</li><li>• Stamina including focus at work station for long periods of time including standing or sitting for long periods of time</li><li>• Visual acuity</li><li>• Mechanical aptitude</li></ul>	
<p><b>Industry Certifications</b></p> <ul style="list-style-type: none"><li>• OSHA</li><li>• Adobe Certified Associate- Print and Design Media Publication using Adobe InDesign- <b>Required</b></li><li>• Adobe Certified Associate- Graphic Design and Illustration using Adobe Illustrator- <b>Optional</b></li><li>• Adobe Certified Associate- Visual Communication using Adobe PhotoShop- <b>Optional</b></li></ul>	
<p><b>Reading &amp; Language Arts Levels</b></p> <ul style="list-style-type: none"><li>• 10<sup>th</sup> grade reading level</li><li>• Oral and written communication ability</li></ul>	
<p><b>Math Levels</b></p> <ul style="list-style-type: none"><li>• Measurement skills</li><li>• Manipulation of fractions, decimals, and ability to use percentages and proportions</li></ul>	

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Program Highlights	Notes
<b>Lecture Time</b> <ul style="list-style-type: none"><li>• 1 hour per day</li></ul>	
<b>Homework</b> <ul style="list-style-type: none"><li>• Two homework assignments per week</li></ul>	
<b>Tasks Per Week</b> <ul style="list-style-type: none"><li>• Approximately 15 tasks per marking period</li></ul>	
<b>Tests</b> <ul style="list-style-type: none"><li>• A minimum of two written tests, two five paragraph essays, weekly quizzes, per quarter</li></ul>	
<b>Study &amp; Other Skills</b> <ul style="list-style-type: none"><li>• Ability to meet deadlines</li><li>• Ability to work independently and with small groups</li><li>• Ability to work with color</li><li>• Word processing skills</li><li>• Desktop application, graphic computer skills</li><li>• Attention to detail</li></ul>	

This sheet is designed to give you a better idea of course requirements. This is for your information only.  
If you have any questions about anything regarding this sheet, please do not hesitate to **contact your counselor**.

*Revised 07/18/2018*